

SAYBA Board of Directors

The general management of the affairs of SAYBA shall be performed by the SAYBA Board of Directors. The Board shall have general charge and management of the affairs, funds, and property of SAYBA. The Board shall have full power and it shall be the Board's duty to carry out the mission of SAYBA. The Board may establish any policies and procedures necessary to achieve the mission of SAYBA.

The Board generally meets the second Wednesday of each month. Situations that arise between scheduled meetings may be handled via other means of communications, such as phone and/or email. Minutes from board meetings will be posted on the SAYBA web site.

The makeup of the Board is as follows:

- President
- Secretary/Treasurer
- Parent Representative-4th Grade
- Parent Representative-5th Grade
- Parent Representative-6th Grade
- Parent Representative-7th Grade
- Parent Representative-8th Grade
- When appropriate, the board may also include a president-elect or past-president

The president and secretary/treasurer are elected at a spring general meeting and generally serve a two or more year term. Parent representatives are elected at a spring general meeting (except fourth grade in the fall). They serve a 2 year term (except 4th grade which is a one year term). Vacancies on the board should be filled in a timely manner.

Parent representatives/Board Members responsibilities include:

- Representing your grade players and parents to the SAYBA organization. Being a first line of contact for questions that arise from those teams.
- Attending SAYBA and SAYBA Board meetings. SAYBA meets the second Wednesday of the month at 7pm. SAYBA Board meets monthly.
- Playing an active role in the operations of SAYBA. Board members share the duties of such tasks as organizing, running and being present at evaluation nights, inhouse, and the SAYBA tournament.

The SAYBA Board is also responsible for hearing and addressing grievances.

Anyone can have a grievance. Issues can usually be resolved by talking through them. For example, if parents feel they have a problem with a coach, please first discuss the problem with the coach. In most cases, communication will solve the problem. On those rare occasions when an issue cannot be resolved to the mutual satisfaction of all parties, the formal SAYBA

grievance procedure is outlined below.

- A. Contact the head coach directly and arrange for a meeting to address your concerns.
- B. If "A" does not resolve the issue, contact the SAYBA President. The SAYBA President may be able to resolve the issue to everyone's mutual satisfaction.
- C. If "B" does not resolve the issue, the grievance must be put in writing, and the SAYBA President will present the grievance to the Board. The SAYBA Board will issue a recommendation after considering the written grievance. This may resolve the issue to everyone's satisfaction.
- D. If "C" does not resolve the issue, the SAYBA Board will schedule a hearing to hear the dispute. Each party involved in the dispute will be allowed 15 minutes to present their side of the grievance. The SAYBA Board will then issue a decision. The decision is binding upon all parties. Remedies can include sanctions as severe as dismissal of a coach or player.